

Redlands Unified School District  
Measure R  
Citizens' Oversight Committee

**Minutes**

District Office Conference Room  
20 West Lugonia, Redlands, CA 92374  
February 7, 2013

I. Opening - Chairperson Rendler called the meeting to order at 5:00 p.m.

A. Pledge of Allegiance

B. Roll Call

Members Present: Dave Eason, Beth Kolpien, Michele Rendler, Ronald Stutt, John Walsh

Staff Present: Brad Mason, Cameron Brown, Michelle Cole, Antonette Llamas

C. Approval of Minutes – On motion of Ronald Stutt, second by Dave Eason, the minutes of October 18, 2012 were approved as submitted.

II. Public Participation

A. Community Input – none

III. Committee Business

A. 2011-12 Financial and Performance Audit Report – Royce Townsend, Vavrinek, Trine, Day & Co., LLP

Mr. Townsend informed the committee that the Financial and Performance Audit report pertains to the Measure R Building Fund only. An additional letter (to be emailed to committee members) accompanied the report which includes notes regarding any difficulties or disagreements with management during the audit process. No significant difficulties or disagreements occurred. Mr. Townsend informed the Committee that the responsibility of the auditors is to offer an opinion and assess risk, but the audit is not designed to detect fraud. In their opinion the financial statements were presented fairly in regards to the Building Fund with no significant findings. No deficiencies were found in Internal Controls over Financial Reporting.

The Performance Audit included a sampling of transactions totaling approximately \$2.5 million representing 87% of total expenditures for fiscal year ending June 30, 2012. Most of the expenditures sampled were related to transferred funds.

B. Meeting Schedule Change

Cameron Brown informed the Committee that the upcoming May 9<sup>th</sup> meeting needed to be moved up so the Annual Report could be presented to the Board of Education on April 23<sup>rd</sup>. He suggested changing the meeting date to April 11, 2013. On the motion of Ronald Stutt, second by Dave Eason and unanimously carried, the May 9<sup>th</sup> meeting was changed to April 11, 2013.

BV

C. Select Annual Writing Committee

Beth Kolpien and Michele Rendler volunteered to serve on the Annual Writing Committee.

IV. Presentations

A. Budget Update – Brad Mason

Mr. Mason informed the Committee there was not much activity to report at this time for Measure R “Mod 2” expenditures noting the current balance of approximately \$2.7 million. He shared with the Committee that he and Cameron Brown had recently reexamined the original bond Projects List and said there may be projects in the future noting the District’s understanding of its obligation to spend funds in accordance with the bond requirements.

Member Ronald Stutt asked why Redlands High School (RHS) was not on the Measure R Project List. Cameron Brown explained that RHS was modernized using Facilities Hardship Funds. Chairperson Rendler asked if any of the remaining funds could be used for security. Mr. Mason informed the Committee that the Measure J Bond Project List includes safety and security at school sites. He shared with the members that the District is currently reassessing each school site with the Director of Maintenance and Operations, Joe Aceto, assessing locks on gates and doors and considering other options for increasing security. The District will be looking at what reasonable things can be done to keep campuses safe and will examine both Measures R and J to determine what funds can be used for these items.

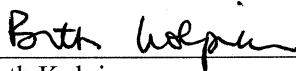
V. For the Good of the Order/Member Comments

None

VI. Adjournment

There being no further business, the meeting was adjourned at 5:25 p.m.

Attest:

  
\_\_\_\_\_  
Beth Kolpien  
Vice Chair

Adopted:

April 11, 2013