

Redlands Unified School District  
Measure J  
Citizens' Oversight Committee

**Minutes**

District Office Conference Room  
20 West Lugonia, Redlands, CA 92374  
February 11, 2016

I. Opening – Chairperson Kolpien called the meeting to order at 5:17 p.m.

A. Pledge of Allegiance

B. Roll Call

Members Present: Dave Eason, Patrick Garcia, Jeff Martinez, Beth Kolpien, Michele Rendler

Staff Present: Ken Morse, Brian Guggisberg, Michelle Cole, Teri Pantaleo

C. Approval of Minutes – On motion of Patrick Garcia, second by Dave Eason, the minutes of October 15, 2015 were approved as corrected.

II. Public Participation

A. Community Input – none

III. Committee Business

A. 2014-15 Audit Report Review – Ken Morse

Mr. Morse stated the Measure J Audit was presented to the Board of Education on January 19, 2016 and members should have received their copies in the mail. VTD & Co. presented the audit to the Board and it was a clean audit with no findings. Chairperson Kolpien asked for comments or questions, there were none.

B. Select Annual Writing Committee

Chairperson Kolpien asked for volunteers to serve on the Annual Writing Committee. Michele Rendler volunteered along with Ms. Kolpien. The draft Annual Report will be presented at the next Citizens' Oversight Committee (COC) meeting on April 7, 2016. The COC Annual Report will be presented to the Board of Education on April 26, 2016, this date to be confirmed at next COC meeting.

IV. Presentations

A. Projects Update – Ken Morse

Mr. Morse reviewed the handout provided to the members. He noted the first slide reflects completed projects including, Citrus Valley High School (CVHS) Phase II, the Lock Retrofit Project and Fencing and Security Camera equipment, but as you heard from the Superintendent (prior to the Measure J meeting), we may go back and review. Projects yet to be completed are the RHS Fencing Project and the CVHS parking lot. Mr. Morse said he will clarify if fencing is part of Measure J at the next meeting.



The next slide (Security Projects) shows a budget of \$4.5 million, with \$2.6 million committed leaving \$1.8 million remaining against the budget. The CVHS slide reflects a remaining budget of \$9.2 million, this figure shows a change of interest only, \$11,516 since last meeting. The Lock Retrofit slide shows a \$2 million budget, \$1.7 million was committed, but we only spent 90% for a total of \$1.5 million with \$410,000 remaining. The Notice of Completion was filed on June 19, 2015. The only payment made since the last meeting was for retention in the amount of \$37,235, the Lock Retrofit Project is complete. Mr. Morse explained that the remaining balances in each Measure J project will help finish upcoming projects. Michele Rendler asked why there were such large differences in budgets from one school to the next on the Measure J Security slide. Ms. Kolpien explained that it was more than likely due to the differences in types of doors required at each site. Mr. Morse agreed noting that some schools were newer so they may have already had updated security.

V. For the Good of the Order/Member Comments

Ms. Kolpien reminded the members the next COC meeting will be held on April 7, 2016.

VI. Adjournment

There being no further business, the meeting was adjourned at 5:27 p.m.

Attest:

  
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Jeff Martinez  
Vice Chair

Adopted:

April 7, 2016